



City of Biggs

Agenda Item Staff Report For the Regular City Council Meeting: September 11, 2012

TO: Honorable Mayor and Members of the City Council
FROM: City Administrator
SUBJECT: Office Copier

The Council is asked to consider the subject of possible replacement of the City Hall primary office copier/scanner/fax/collation machine; consider the options; decide upon a course of action; and authorize the Mayor to sign a maintenance agreement and copier lease contract (or purchase agreement).

Attachments, proposals from:
Advanced Document Systems; Inland Business Equipment; Ray Morgan Company;
Rhino Business Systems.

Recommendation:

Authorize the Mayor to sign an office copier lease contract and maintenance agreement.

Fiscal Impact:

No significant impact. Costs are approximately equal to the current costs which are reflected within the budget.

Background:

The 60-month lease on the current office copy/fax/scan machine ends in early October 2012. The current monthly lease payment is approximately \$129. Monthly maintenance and supplies currently average approximately \$38 per month.

The office staff recommends acquisition of a new but similarly featured machine.

The attached 60-month equipment lease proposals range from \$90 to \$129 per month. Some of which were received today (09/07/2012). City staff is currently reviewing the proposals, equipment features, perceived equipment quality, suitability and reliability, as well as the ability of the vendor to supply adequate and timely product support, and expects to have a recommendation at or before the Council meeting.

Mark Sorensen, City Administrator



702 Nord Avenue • P.O. Box 3870 • Chico, CA 95927

PROPOSAL

Prepared For

City of Biggs
465 C Street
Biggs, Ca. 95917

September 7, 2012

1 ea. Kyocera FS-6530MFP..... \$90.00 per month, plus tax

- 60 Month Lease
- 0 Down
- FMV Buyout

Features:

- 30 pages per minute b/w
- Reversing document feeder (50 originals)
- automatic duplexing
- network print interface
- network scan interface
- network fax interface with job separator
- multi-position finisher (500 sheet output)
- dual 500 sheet paper trays
- 100 sheet bypass tray
- cabinet stand
- power filter device

Maintenance Program:

Billed monthly @ \$.007 per page.
Covers all parts, labor, maintenance
and supplies. Excludes paper.

- *Maintenance pricing guaranteed for 5 years
- ** Unlimited Training
- *** Setup & Installation included

A handwritten signature in black ink, appearing to read "Michael Fogleman", written over a horizontal line.

Michael Fogleman
Sales Representative
Proposal Accepted:

By _____

Title _____

Date _____

530 / 893-8711 • 530 / 893-9027 fax • 530 / 893-8714 service

DIGITAL COPIERS/PRINTERS • LASER PRINTERS • DOCUMENT ARCHIVING SYSTEMS • FAX MACHINES • SCANNERS • MAILING SYSTEMS

COMPREHENSIVE TECHNICAL SUPPORT • PRINTING SUPPLIES



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PROPOSAL

Prepared For

City of Biggs
465 C Street
Biggs, Ca. 95917

September 7, 2012

1 ea. Kyocera TASKalfa 3500i..... \$120.00 per month, plus tax

- 60 Month Lease
- 0 Down
- FMV Buyout

Features:

- 35 pages per minute b/w
- dual scan document feeder (175 originals)
- automatic duplexing
- network print interface
- network scan interface
- network fax interface with job separator
- multi-position finisher (1,000 sheet output)
- dual 500 sheet paper trays
- 150 sheet bypass tray
- cabinet stand
- power filter device

Maintenance Program:

Billed monthly @ \$.0065 per page.
Covers all parts, labor, maintenance
and supplies. Excludes paper.

- *Maintenance pricing guaranteed for 5 years
- ** Unlimited Training
- *** Setup & Installation included

Michael Fogleman
Sales Representative
Proposal Accepted:

By _____

Title _____

Date _____

530 / 893-8711 • 530 / 893-9027 fax • 530 / 893-8714 service

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"Tomorrow's Technology for Today's Business"

City of Biggs

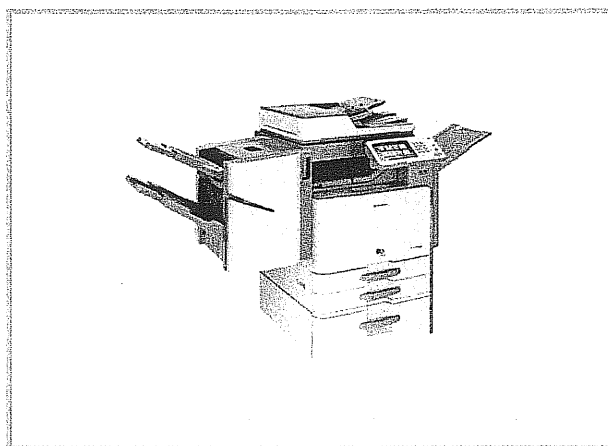
September 6, 2012

Investment Considerations:

Samsung SCX- 8030 (30 pages per min B&W)

System Configuration as Quoted:

100 Sheet Duplexing Document Feeder
Network Print Board (PCL&Post Script)
Finisher (Staple/Group/Collate)
Super G3 Fax
2 Large Paper Cassette Feeding Unit
Tray 3 additional Stack bypass
Scan to email/desktop/folder (Color Scan/B&W)
Power Surge Unit
Cabinet



TERM LEASE OPTIONS:

Lease Term (Months):	60 FMV
Monthly Payment:	\$97.34

SERVICE AND SUPPLY MAINTENANCE PROGRAM:

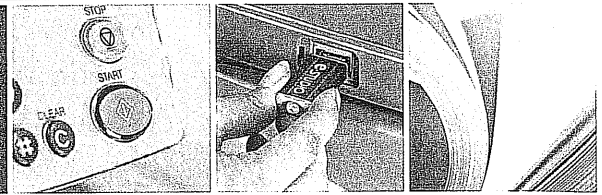
Service & Supply Plan	Monthly Charge	Images Included Monthly	
Includes all parts, labor, preventative & emergency repairs and all consumables, excluding paper and staples. <i>Overages above monthly minimum are billed in arrears at the agreed upon rate.</i>		B&W	\$0.0070

Submitted By : Spiro Theveos

Date: 9/6/2012

Canon

PROPOSED SOLUTION



Toshiba e-STUDIO 283

The Award Winning e-STUDIO 283 delivers images at 28 PPM. Toshiba gives you high volume output and high-quality, affordable copies all wrapped into one

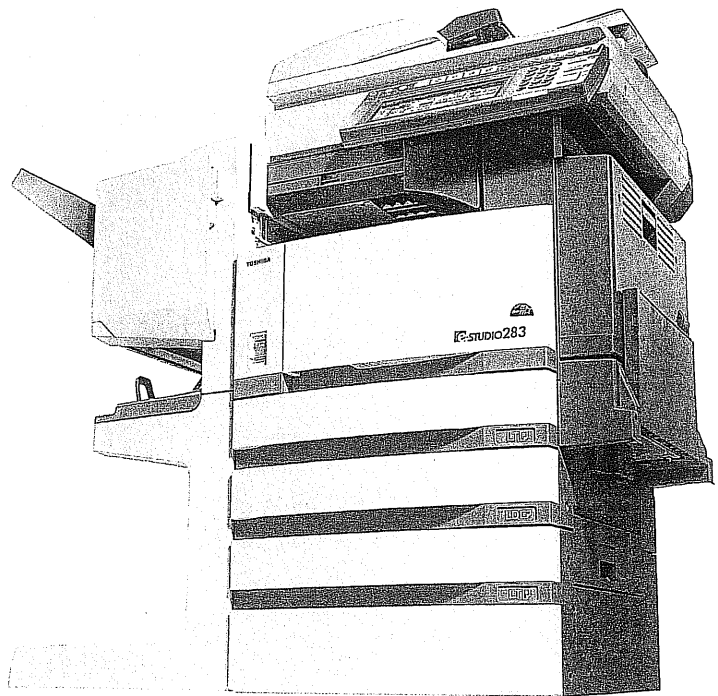
Features

- 28 ppm B&W
- 50 scans per minute
- Copy, Print, Scan, Fax
- Showroom demo unit
- Network printing
- Group sorting
- 50-sheet stapling finisher
- 2-550 sheet paper drawers
- Standard automatic duplex unit

Financial Considerations

- \$149.00 per month for 63 months
- 60,000 copies/prints included per year
- Payoff remaining 3 months of contract
- Includes toner, service, labor, and parts
- Never billed for IT, delivery, or set up
- No more fluctuating printing costs
- No annual increases
- No down payment
- 1-time \$82.00 contract set up cost

e-STUDIO™ 283



**Rhino
Business
Systems, Inc.**

Bizhub Solution



New Bizhub 283 – 28 pages/minute

60 Month Lease..... \$108.00

New Bizhub 363 – 36 pages/minute

60 Month Lease..... \$116.00

New Bizhub 423 – 42 pages/minute

60 Month Lease..... \$119.00

Installation, Training, and Set Up.....No Charge

Unlimited follow up training.....No Charge

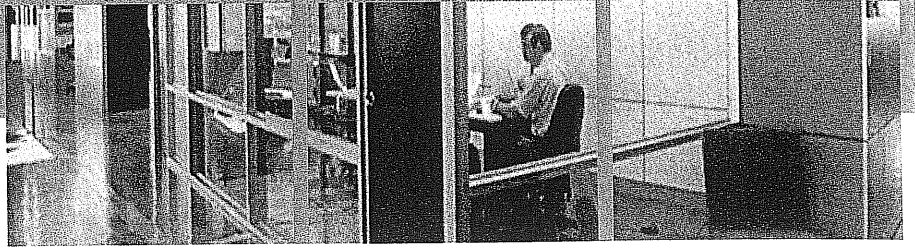
Tax not included on above prices

ALL INCLUSIVE MAINTENANCE AGREEMENT

- CPC MAINTENANCE: INCLUDES ALL PARTS, LABOR, AND TONER (EXCLUDES PAPER AND STAPLES) to be billed @ .0069 per b/w print.



Summary



Summary:

Konica Minolta Bizhub 283 - 423

- (2) 500 Sheet Universal paper drawers (up to 11X17)
- (1) 150 Sheet bypass tray
- Automated Document Feeder (100 sheet Capacity and scans at 70 pgs per minute)
- Digital Color Scanner (70 pages per minute)
- Scans in PDF, Compact PDF (Compresses file), JPEG, TIFF, and XPS
- Scans to Email, Desktop (SMB), Thumb Drive (USB) and User Box
- Rename Scans directly at Bizhub
- Network Print Controller (PS, PCL)
- Fax Unit (PC faxing and Fax Forward to email or desktop)
- Print from or Scan to thumb Drive
- HD 8 Bit Depth Polymerized Toner (outstanding quality)
- Double sided Printing, copying, and scanning
- 2 GB of Memory/250 GB Hard Drive
- Staple Finisher